



St. James Lutheran Preschool

229 Second Avenue
St. James, NY 11780
Ph: 631-862-8934



Registration Information

I. Programs and Tuition: The following programs will be offered subject to enrollment:

For 2 Year Old Program (Tiny Tots): (Child must be 2 years old by December 1, 2020)

2-Day Program: \$50.00 Registration Fee + \$175.00 September Deposit = \$225.00 due at Registration

Tues / Thurs	9:30 – 11:30 am	\$175.00 per month
Tues / Thurs	12:00 – 2:00 pm	\$175.00 per month

For 3 Year Old Program: (Child must be 3 years old by December 1, 2020)

2-Day Program: \$85.00 Registration Fee + \$210.00 September Deposit = \$295.00 due at Registration

Tues / Thurs	9:30 am – 12:00 noon	\$210.00 per month
Tues / Thurs	1:00 – 3:30 pm	\$210.00 per month

3-Day Program - \$85.00 registration fee + \$260.00 September Deposit = \$345.00 due at Registration

Tues / Wed / Thurs	1:00 – 3:30 pm	\$260.00 per month
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For 4 Year Old Program: (Child must be 4 years old by December 1, 2020)

3-Day Program - \$85.00 Registration Fee + \$260.00 September Deposit = \$435.00 due at Registration

Mon / Wed / Fri	9:30 am – 12:00 noon	\$260.00 per month
Mon / Wed / Fri	1:00 – 3:30 pm	\$260.00 per month

5-Day Program - \$85.00 Registration Fee + \$350.00 September Deposit = \$435.00 due at Registration

Mon to Fri	1:00 – 3:30 pm	\$350.00 per month
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Mommy and Me (For 12 – 23 mos) - Use separate form for Mommy & Me Registration

3 Sessions: Fall, Winter, and Spring– 8 weeks per session	Tuition due by 1st Class of the session
Wednesdays 9:30 – 10:30 am	\$120 (No Registration Fee)

- Tuition discounts are given to any family enrolling more than one child in our preschool during the same school year as follows: full tuition is paid for the first child and there's a \$20 tuition discount for each additional child. There are no sibling discounts offered on the Registration Fee. Discount does not apply to Tiny Tots Class.
- Enrollments are considered for the entire year. No refunds for tuition will be granted for the temporary removal of a child from school. We must receive written notice by the first of the preceding month if a child is to be withdrawn from the program.

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II. Requirements for Registration

- All Enrollment payments are non-refundable.
- Separate registration forms must be completed for each child enrolled.
- To enroll any student you must pay the registration fee plus prepay September's tuition deposit.

III. Procedures for Registration

Before Registration

- Read all the information given to you and take note of the registration dates applicable to your case.
- Complete and sign the Registration Form and Financial Agreement, one for each child you are enrolling.

At Registration

- You must submit your completed and signed Registration Form and Financial Agreement with your payment of the Registration Fee + September's tuition deposit.
- Spots will be filled on a first come, first served basis immediately upon receipt of the completed and signed registration form, financial agreement and payments.
- You must present your child's birth certificate for verification.

After Registration

- **Other forms such as Health Forms, Emergency Forms and Student Questionnaire will be mailed to you during the summer. These forms must be completed before the child begins school.**
- To comply with New York State mandate your child CANNOT begin school until a complete immunization record and current physical examination, both signed by the child's physician, are submitted.

General Information

- Teacher requests and friend requests can **only** be considered if written on the original registration form. We will do our best to accommodate your request, but cannot guarantee them.
- Teacher placement will be offered on a first come, first served basis.
- St. James Lutheran Preschool admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.